

Foreign Trade Operator's Application for "Multiple Certificates"

Basic Information	
Name	
Name pre-approved number	
Residence	
Contact Number	
Foreign Trade Operator Registration Form	
Requirements	<ol style="list-style-type: none">1. Applicant: company, non-corporate legal person, partnership enterprise, sole proprietorship enterprise2. Business scope: The enterprise is engaged in the import and export of goods. Foreign-invested production-oriented enterprises do not need to handle the import and export of their own, self-produced goods and technology.3. Conditions: When the enterprise newly establishes or newly increases the scope of import and export business, it also needs to select the registration certificate of the customs declaration unit.

<p>Management requirements</p>	<p>1. After obtaining the business license, the enterprise shall complete the application on the website of the Shanghai Municipal Commission of Commerce (www. scofcom.gov.cn) and obtain the registration form for the foreign trade operator.</p> <p>2. If the registration items on the registration form are changed, according to the “ Regulations for the Registration of Foreign Trade Operators” , the enterprise shall log in to the website of the Shanghai Municipal Commission of Commerce (www. scofcom.gov.cn) within 30 days to complete the declaration and receive the trade operator registration form for foreign application. If the change procedure is not completed within the time limit, the registration form will automatically become invalid.</p>
<p>Registration Certificate of Customs Declaration Unit</p>	
<p>Requirements</p>	<p>1. Applicant: company, non-corporate legal person, partnership enterprise, sole proprietorship enterprise</p> <p>2. Scope of business: The consignee and consignor of import and export goods, that is, enterprises that directly import or export goods according to law. Enterprises engaged in customs declaration are not included.</p> <p>3. Conditions: When the enterprise newly establishes or newly increases the scope of import and export business, it also needs to select the trade</p>

	operator registration form for foreign application.
Management requirements	<p>1. The enterprise can visit the China Customs Enterprise Import and Export Credit Information Publicity Platform (credit. customs. gov. cn) to check the registration status. If necessary, it can obtain the registration certificate of the customs declaration unit from the local customs office.</p> <p>2. Enterprises that have completed the registration of customs declaration units shall submit the <i>Information Annual Report of Customs Declaration Units</i> to the Customs through the "Guidelines for Cooperation between Enterprises" on the China Electronic Ports website (www.chinaport.gov.cn) before June 30 of each year. If it is not submitted in time, the customs will no longer accept its customs business.</p> <p>3. If the application for customs declaration is registered through the "combination of multiple certificates", the industrial and commercial contact person who fills in the business registration form must also undertake business contact with the customs.</p>

(This form is a voluntary application for the establishment of import and export enterprises or the addition of import and export business scope)

Inspection Recording Form for Entry-Exit Inspection and Quarantine

Requirements	<ol style="list-style-type: none"> 1. Applicant: company, non-corporate legal person, partnership enterprise, sole proprietorship enterprise 2. Scope of business: Self-inspection unit, that is, the importer and consignor of import and export goods that directly handles the inspection business of the enterprise to the inspection and quarantine department. 3. Conditions: When the enterprise newly establishes or newly increases the scope of import and export business, it needs to select the trade operator registration form for foreign application and registration certificate for customs declaration unit.
Management requirements	<ol style="list-style-type: none"> 1. After the entry and exit inspection and quarantine inspection and registration is completed, the record information will be sent to the applicant's e-mail address. If necessary, the designated inspection and quarantine institution can obtain the registration form of the inspection enterprise and submit the official seal of the enterprise. 2. Enterprises that have completed the entry and exit inspection and quarantine inspection and registration can apply for inspection or entrust the agency to submit inspections. Enterprises must abide by the relevant national laws, administrative regulations and inspection and quarantine regulations, and bear the corresponding legal responsibilities.

3. If the application for inspection recording for entry-exit inspection and quarantine is registered through the “combination of multiple certificates” , the industrial and commercial contact person who fills in the business registration form must also undertake business contact with the national inspection. At the same time, the mobile phone number it fills in will be used as the applicant's identity authentication, and the email address will be used to process the result reply and password recovery.

Statement of applicant

The company has carefully read the scope of application and management requirements in this application, and has known about the relevant obligations. It is now decided to apply for the following documents (table) at the same time as the business license:

Foreign Trade Operator Registration Form

Registration Certificate for Customs Declaration Unit

Zone Name _____ (Can refer to
Schedule 1)

Inspection Recording Form for Entry-Exit Inspection and Quarantine

Territorial inspection and quarantine institutions: _____

(Can refer to Schedule 2)

Signature of Legal Representative: _____ **Seal of Company:**

Day Month Year

对外贸易经营者“多证合一”申请书

企业基本信息	
名称	
名称预先核准文号	
住所	
联系电话	
对外贸易经营者备案登记表	
办理要求	<p>1、申请主体：公司、非公司企业法人、合伙企业、个人独资企业</p> <p>2、业务范围：企业从事货物进出口业务。外商投资生产型企业，其自用、自产货物及技术进出口的无需办理。</p> <p>3、办理条件：企业新设或新增进出口经营范围时提出，需同时选择海关报关单位注册登记证书。</p>
管理要求	<p>1、企业取得营业执照后，应当登陆上海市商务委网站(www. scofcom. gov. cn)完成申报，并领取对外贸易经营者备案登记表。</p> <p>2、备案登记表上的登记事项发生变更的，根据《对外贸易经营者备案登记办法》，企业应当在 30 日内登陆上海市商务委网站(www. scofcom. gov. cn)完成申报，并领取对外贸易经营者备案登记表。逾期未办理变更手续的，其备案登记表自动失效。</p>
海关报关单位注册登记证书	

<p>办理要求</p>	<p>1、申请主体：公司、非公司企业法人、合伙企业、个人独资企业</p> <p>2、业务范围：进出口货物收发货人，即依法直接进口或者出口货物的企业。从事代理报关的企业不纳入。</p> <p>3、办理条件：企业新设或新增进出口经营范围时提出，需同时选择对外贸易经营者备案登记表。</p>
<p>管理要求</p>	<p>1、企业可登陆中国海关企业进出口信用信息公示平台 (credit. customs. gov. cn)查询登记情况，有需要的可至所在地海关领取报关单位注册登记证书。</p> <p>2、已完成海关报关单位注册登记的企业，应当在每年 6 月 30 日前通过中国电子口岸网页(www. chinaport. gov. (n)上的“关企合作平台”，向海关报送《报关单位注册信息年度报告》。不及时报送的，海关将不再接受其办理海关业务。</p> <p>3、通过“多证合一”申请海关报关单位注册登记的，其在工商登记表格上填写的工商联络人须同时承担与海关的业务联络。</p>

(本表为进出口企业设立或新增进出口经营范围时自愿申请)

<p>出入境检验检疫报检备案表</p>	
<p>办理要求</p>	<p>1、申请主体：公司、非公司企业法人、合伙企业、个人独资企业</p> <p>2、业务范围：自理报检单位，即直接向检验检疫部门办理本企业报检业务的进出口货物收发货人。</p> <p>3、办理条件：企业新设或新增进出口经营范围时提出，需同时选择对外贸易经营者备案登记表和海关报关单位注册登记证书。</p>

管理要求

- 1、 出入境检验检疫报检备案完成后，备案信息发送至申请人电子邮箱，有需要的可至指定检验检疫机构领取报检企业备案登记表，并一并提交企业的公章印模。
- 2、 已完成出入境检验检疫报检备案的企业，可以自行报检或委托代理报检企业报检。企业须遵守国家有关法律、行政法规和检验检疫规章的规定，承担相应的法律责任。
- 3、 通过“多证合一”申请出入境检验检疫报检备案的，其在工商登记表格上填写的工商联络人须同时承担与国检的业务联络。同时，其填写的手机号码将用作申请人身份认证，电子邮箱地址将用作办理结果回复和密码找回。

申请人声明

本公司已认真阅读本申请书中办理范围及管理要求，对相关义务已知晓，现决定在办理营业执照的同时申请办理以下证件（表）：

对外贸易经营者备案登记表

海关报关单位注册登记证书

关区名称：_____（可查询附表1）

出入境检验检疫报检企业备案表

属地检验检疫机构：_____（可查询附表2）

法定代表人签字：_____ 公司盖章：

年 月 日